# NAM’S Comprehensive Dispute Resolution Rules and Procedures
## as adapted for Seafarer/Crew-Member Employment Arbitrations
### Demand for Arbitration/Arbitration Notice

## Claimant Information

<table>
<thead>
<tr>
<th>Name(s):</th>
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<td>*Contact Person or Counsel:</td>
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<td>Address:</td>
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<td>Phone:</td>
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<td>Fax:</td>
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<td>Email Address:</td>
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<td>File/Claim Number:</td>
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## Respondent Information

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*if applicable

**Respondent(s):** Please take notice that, pursuant to NAM’s Comprehensive Dispute Resolution Rules and Procedures as adapted for Seafarer/Crew-Member Employment Arbitrations (the “Rules”) which provides for arbitration of disputes arising thereunder, the Claimant identified above hereby demands arbitration of a claim against you. You have thirty (30) days to serve the Claimant and NAM with a Reply to this Demand for Arbitration/Arbitration Notice in accordance with Rule 11. If you do not serve the claimant and NAM with a Reply within 30 days of service of this Notice, the Arbitrator may enter an award against you.
CLAIMANT SECTION: EXPLANATION OF DEMAND

The Claimant is claiming the following relief, which may include the following:

Amount claimed

Other (specify)

Total

A description of the nature of the dispute and the injuries alleged follows (The Claimant should provide a detailed description herein and attach any evidence hereto pursuant to Rule 9):

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CLAIMANT by: (signature)

Name: ________________________________

Title: ________________________________

Date _____/_____/______
**RESPONDENT SECTION: REPLY TO DEMAND**

The Respondent hereby responds to the demand made by the Claimant as follows (the Respondent should provide a response herein and attach any evidence hereto to support such position in accordance with Rule 10):

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RESPONDENT by: (signature)

Name: __________________________________________

Title: ____________________________________________ Date _____/_____/_____
The parties are hereby notified that the Claimant has filed copies of the Arbitration Agreement (if applicable) and this Demand for Arbitration/Arbitration Notice at NAM’s headquarters.

Either party may contact the NAM Administrator of the Comprehensive Dispute Resolution Rules and Procedures as adapted for Seafarer/Crew-Member Employment Arbitrations in writing at NAM, attn: Seafarer Arbitration Dept., via mail: 990 Stewart Avenue, First Floor, Garden City, New York 11530, via fax to: 516-794-8518; via e-mail to: Seafarerarb@namadr.com; or by telephone at 1-800-358-2550 ext. 128 with questions regarding the Arbitration process or NAM’s Comprehensive Dispute Resolution Rules and Procedures as adapted for Seafarer/Crew-Member Employment Arbitrations or to request a copy thereof.

Contact the NAM Administrator, Jacqueline Silvey, Esq. at 1-800-358-2550 ext. 128.