

Fees for Matters Governed by NAM’s Self-Storage Industry Dispute Resolution Rules and Procedures

ARBITRATION FEES		
Party	Based on Written Submissions only (Note 1)	In-Person or Telephonic/Virtual Hearing (Note 1)
Filing fee is due and payable by the party filing the claim when case is filed unless the parties’ agreement and/or applicable state law provides otherwise. If so, Business pays the difference.	\$215	\$215
Administrative fee is due and payable by Business upon receipt of notification from NAM that the Demand for Arbitration has been filed and the arbitration proceeding has been commenced (if Business is the initiating party, this fee is due when the case is filed, along with the Filing fee mentioned above).	\$350	\$350
Case Management fee is due and payable by Business the earlier of (a) when the response to the demand is due per NAM Rules or (b) when the response is filed with NAM.	\$1,350	\$1,350
Hearing/scheduling fee is due and payable by Business at the time a hearing is scheduled.	Not Applicable	\$450
Arbitrator Time fees are due and payable by Business when the time is incurred by the Arbitrator. See page 2 for fees, as applicable, when Arbitrator Time has been scheduled and reserved and the day(s) adjourn(s)/cancel(s)/settle(s).	\$550 per hour (unless a Specially Designated Hearing Officer is selected; contact NAM for the applicable rates)	\$550 per hour (unless a Specially Designated Hearing Officer is selected; contact NAM for the applicable rates)

Note 1: All fees are non-refundable unless otherwise indicated.

OTHER ARBITRATION FEES (MAY APPLY)	
Fee Type	Fee and Description
Adjournment fee for an Arbitration when less than 7 hours has been reserved per day - payable by adjourning party and billable for each scheduled hearing date (based on Notice Before each scheduled hearing date)**:	
<ul style="list-style-type: none"> 0 - 5 Business Days' Notice to NAM 	100% of the Arbitrator Time fee for the number of hours reserved (calculation is made and charged for each day that a hearing is scheduled)
<ul style="list-style-type: none"> 6 - 14 Business Days' Notice to NAM 	50% of the Arbitrator Time Fee for the number of hours reserved (calculation is made and charged for each day that a hearing is scheduled)
<ul style="list-style-type: none"> 15 + Business Days' Notice to NAM 	No fee
Withdrawal, Cancellation or Settlement Fee when less than 7 hours has been reserved**	If a conference has been scheduled and the matter is withdrawn, cancelled or settled and NAM is given notice of such within 14 Business days of the conference date, hourly fees for time reserved in accordance with the above schedule concerning adjournment fees may be charged.

**When one or more full days of time (that is, 7 or more hours per day) has/have been reserved and the day(s) subsequently adjourn(s)/cancel(s)/settle(s), the following fees will apply:

Fee Type	Fee and Description
<ul style="list-style-type: none"> 0 - 15 Business Days' Notice to NAM 	100% of the hourly fees for time reserved for the hearing/conference.
<ul style="list-style-type: none"> 16 - 30 Business Days' Notice to NAM 	50% of the hourly fees for time reserved for the hearing/conference.

As applicable, the parties will be responsible for fees relating to Arbitrator Time for the number of hours expended by the Arbitrator before NAM is notified that a case has been adjourned/withdrawn/cancelled/settled.

MEDIATION FEES		
Type	Fee	Description
Administrative Fee (non-refundable)	\$800	\$200 payable by Initiating party; \$600 payable by Business
Hourly Mediator Time	\$850 per hour	Subject to a minimum of 2 hours; payable by Business

In some circumstances, special administrative and hourly rates (or other requirements, such as a minimum amount of reserved time) apply to certain Specially Designated Hearing Officers who are designated as such on NAM’s Hearing Officer roster. Please contact NAM for the applicable rates.

OTHER MEDIATION FEES (MAY APPLY)	
Fee Type	Fee and Description
Adjournment fee for a Mediation - payable by adjourning party and billable for each scheduled conference date when less than 7 hours has been reserved (based on Notice Before each scheduled Conference Date)**:	
<ul style="list-style-type: none"> 0 - 5 Business Days’ Notice to NAM 	100% of hourly fees for time reserved for the conference (calculation is made and charged for each day that a conference is scheduled).
<ul style="list-style-type: none"> 6 - 14 Business Days’ Notice to NAM 	50% of hourly fees for time reserved for the conference (calculation is made and charged for each day that a conference is scheduled).
<ul style="list-style-type: none"> 15 + Business Days’ Notice to NAM 	No fee**
Withdrawal, Cancellation or Settlement Fee for a Mediation when less than 7 hours has been reserved**	If a conference has been scheduled and the matter is withdrawn, cancelled or settled and NAM is given notice of such within 14 Business days of the conference date, hourly fees for time reserved in accordance with the above schedule may be charged.

**When one or more full days of time (that is, 7 or more hours per day) has/have been reserved and the day(s) subsequently adjourn(s)/cancel(s)/settle(s), the following fees will apply:

Fee Type	Fee and Description
0 - 15 Business Days’ Notice to NAM	100% of the hourly fees for time reserved for the conference.
16 - 30 Business Days’ Notice to NAM	50% of the hourly fees for time reserved for the conference.

As applicable, the parties will be responsible for fees relating to Mediator Time for the number of hours expended by the Mediator before NAM is notified that a case has been adjourned/withdrawn/cancelled/settled.

TERMS AND CONDITIONS

- This fee sheet shall apply to matters referred to NAM as a result of a **pre-dispute** Arbitration/Mediation contract provision entered into by mutual agreement between the parties and governed by NAM's Self-Storage Industry Dispute Resolution Rules and Procedures.
- Administrative fees include case administration, coordination, scheduling and document handling.
- Arbitrator/Mediator time refers to the combination of conference/pre-hearing conference/hearing time, travel time (if required), study and review of written submissions and documents from the parties, research and decision preparation time (as applicable).
- NAM reserves the right to assess additional administrative fees for services performed by NAM beyond those provided for herein and which may be required/requested by the parties' agreement/stipulation.
- In the event the parties' agreement provides for payment of fees by one or more parties contrary to the fees set forth herein, the NAM Administrator shall determine the fees that shall apply.
- The NAM Administrator will make the final determination as to the proper Rules and Procedures and Fee Sheet that shall apply to a matter.

PAYMENT TERMS

- Fees are incurred and due as indicated on this fee schedule. All other fees are due within 10 days of invoice date. **HOWEVER, IF THE ARBITRATION IS SUBJECT TO CALIFORNIA CODE OF CIVIL PROCEDURE 1281.97 ET AL. / SB762, PAYMENT IS DUE UPON RECEIPT, AS OF THE DATE OF THE INVOICE. PAYMENT MUST BE RECEIVED BY NAM NO LATER THAN 30 DAYS FROM THE DATE OF THE INVOICE. PURSUANT TO CALIFORNIA CODE OF CIVIL PROCEDURE 1281.97 ET AL./SB 762, NAM CANNOT GRANT ANY EXTENSIONS TO THIS PAYMENT DEADLINE UNLESS AGREED UPON BY ALL PARTIES.**
- To the extent that additional Arbitrator/Mediator time is required, NAM may direct the parties to make interim payments.
- Each party is responsible to pay the fees directly to NAM. If, as part of the award, the Arbitrator/Mediator orders that a portion of the cost of the Arbitration/Mediation be reimbursed from one party to the other party, such reimbursement is to be made between/among the parties after NAM has been paid in full and without the involvement of NAM.
- NAM may require one or more of the parties to make an advance payment in an amount to be determined by the NAM Case Administrator, to be applied to future administrative fees and/or arbitrator/mediator billing on a matter. Additional requests for payment may be made if the amounts on deposit are depleted during the pendency of the matter. Unused amounts of advance deposits will be refunded at the conclusion of the case with the exception of any amounts applied to unused reserved time charges.
- In the event that a party fails or refuses to make payments, NAM may direct the other party to affect a substitute payment to allow the Arbitration/Mediation to proceed (subject to any Award for costs). In such circumstances, the party paying the substitute payment may be entitled to recover that amount from the defaulting party.
- NAM may elect not to commence and/or continue administration of a claim and/or withhold the release of the Arbitrator's decision (as applicable) due to nonpayment of fees. NAM and/or the Arbitrator shall have the authority to suspend or terminate the administration of a matter due to non-payment of outstanding fees.
- Interest will be charged at a rate of 1.5% per month on balances more than 30 days past due.
- Any questions or concerns regarding invoices should be brought to NAM's attention within 30 days of the receipt of the invoice.

Fees and costs are effective as of 7/1/2024. All fees are to adjustment annually as of July 1st of each year.