

Comprehensive Fee Schedule

Effective July 1, 2026

Arbitrations (2 Parties)

Administrative Fees for two-party arbitrations are based on the claim amount, as follows:

- **Less than \$75,000:** Initial Administrative Fee \$760; Final Administrative Fee \$660
- **\$75,000 to less than \$150,000:** Initial Administrative Fee \$1,580; Final Administrative Fee \$1,140
- **\$150,000 to less than \$300,000:** Initial Administrative Fee \$2,380; Final Administrative Fee \$1,820
- **\$300,000 to less than \$500,000:** Initial Administrative Fee \$3,620; Final Administrative Fee \$3,180
- **\$500,000 to less than \$1,000,000:** Initial Administrative Fee \$4,520; Final Administrative Fee \$5,620
- **\$1,000,000 to less than \$10,000,000:** Initial Administrative Fee \$6,340; Final Administrative Fee \$6,980
- **\$10,000,000 and above:** Initial Administrative Fee \$9,060 plus .01% of the claim amount above \$10,000,000, up to \$60,000; Final Administrative Fee \$11,320
- **Unspecified Claim Amount:** Initial Administrative Fee \$6,340; Final Administrative Fee \$6,980
- **Nonmonetary Claims:** Initial Administrative Fee \$2,880; Final Administrative Fee \$2,260

The Total Administrative Fee (Initial Fee plus Final Fee) is calculated and charged on a per-claim basis for each claim.

Arbitrator Hearing Time is charged at the designated hourly rate for the NAM arbitrator. Please consult your NAM Account Executive for the applicable rates.

The Initial Administrative Fee is paid by the Claimant (the party filing a Demand for Arbitration) when the claim is filed. The Final Administrative Fee is paid by the Claimant when a hearing is scheduled. Arbitrator Hearing Time is paid by the Claimant when the time is incurred and/or reserved.

For counterclaims, Administrative Fees are separately calculated and charged to the Respondent based on the total counterclaim amount. Once a counterclaim is filed, the parties split the cost of Arbitrator Hearing Time incurred thereafter equally.

Nonmonetary Administrative Fees apply to any case where a party requests non-monetary relief. When a party seeks both monetary damages and non-monetary relief, the higher of the two Administrative Fees applies.

Mediations

- **Administrative Fee:** \$580, which includes 2 hours of Minimum Mediation Conference Time
- **Mediation Conference Time:** \$870 per hour for time beyond the 2-hour minimum

In some circumstances, special administrative and hourly rates (or other requirements, such as a minimum amount of reserved time) apply to certain Specially Designated Hearing Officers on NAM's Hearing Officer roster. Please consult your NAM Account Executive for the applicable rates.

Actual time in excess of the minimum is billed when incurred and/or reserved.

The above fees are split equally between the parties and are due and payable as follows:

- **By the Claimant:** at the time a Request for Mediation is filed
- **By the Respondent:** at the time a response to the Request for Mediation is filed

Other Fees (May Apply)

Adjournment Fee**

Payable by the adjourning party for each scheduled hearing/conference date, based on notice given to NAM before the scheduled date:

- **0 to 5 business days' notice:** 100% of hourly fees for time reserved for the hearing/conference
- **6 to 14 business days' notice:** 50% of hourly fees for time reserved for the hearing/conference
- **15 or more business days' notice:** No fee**

Withdrawal, Cancellation, or Settlement Fee**

Initial Administrative Fees are non-refundable. Also, if a hearing/conference has been scheduled and the matter is withdrawn, canceled, or settled, and NAM is given notice within 14 business days of the hearing/conference date, hourly fees for time reserved (per the Adjournment Fee schedule above) may be charged.

Out-of-Pocket Expenses (if incurred)

Charged at cost and without markup.

Special Request Fee (if applicable)

\$225 per special request, payable by the party making the request.

***When one or more full days of time (7 or more hours per day) have been reserved and the day(s) subsequently adjourn, cancel, or settle, the following fees apply:*

Full-Day Hearing/Conference Reservations

- **0 to 15 business days' notice:** 100% of hourly fees for time reserved
- **16 to 30 business days' notice:** 50% of hourly fees for time reserved

Parties are also responsible for any Hearing Officer Time incurred prior to NAM being notified that a case has been adjourned, withdrawn, canceled, or settled.

Terms & Conditions

- This fee schedule applies to matters referred to NAM as a result of a pre-dispute Arbitration/Mediation contract provision entered into by mutual agreement between non-consumer parties.
- Administrative Fees include case administration, coordination, scheduling, and document handling. Initial Administrative Fees are non-refundable and are due even if the matter settles, cancels, or is withdrawn prior to the Respondent's reply. The Final Administrative Fee is incurred when a hearing is scheduled; it will be refunded if the case is canceled, settled, or withdrawn before the hearing and NAM is notified at least 24 hours before the scheduled hearing date.
- Arbitrator/Mediator time refers to conference/pre-hearing conference/hearing time, travel time (if required), study and review of written submissions and documents, and research and decision preparation time, as applicable. Arbitrator Hearing Time is paid when incurred and/or reserved. If the Hearing Officer expends more time than the minimum Mediation Conference Time, fees for the excess time are due from the applicable party(ies).
- As part of the Demand for Arbitration, the Claimant may request that the Arbitrator order that all or a portion of the cost of the Arbitration be reimbursed to the Claimant from the Respondent.
- If the parties' agreement provides for payment of Fees contrary to those set forth herein, the NAM Administrator shall determine the Fees that apply.
- These fees are for two-party cases heard in the United States. For cases involving multiple parties, a Tri-Panel of Arbitrators, or a foreign hearing officer, please contact NAM for applicable rates.

- The NAM Administrator will make the final determination as to the proper Rules and Procedures and Fee Sheet that apply to a matter.

Payment Terms

- All fees are due and payable by the Claimant when a demand/request is filed and by the Respondent when a demand/request is received. All such fees must be paid before a hearing/conference is scheduled. All other fees are due within 10 days of the invoice date.
- NAM may direct the parties to make interim payments for Arbitrator and Mediator time.
- Each party pays Fees directly to NAM. If, as part of the award, the Arbitrator/Mediator orders that a portion of the cost be reimbursed from one party to the other, that reimbursement is made directly between the parties after NAM has been paid in full.
- If a party fails or refuses to make payment, NAM may direct the other party to make a substitute payment so the matter can proceed (subject to any award for costs). The paying party may then seek to recover that amount from the defaulting party.
- NAM may decline to commence administration of the claim, allow the hearing/conference to proceed, or release the Arbitrator's decision until all outstanding fees are paid. NAM and/or the Arbitrator may suspend or terminate administration of a matter due to non-payment.
- Interest is charged at 1.5% per month on balances more than 30 days past due.
- Questions or concerns about invoices should be brought to NAM's attention within 30 days of receipt.

Fees and costs are effective as of July 1, 2026. All Fees are subject to adjustment annually as of July 1st of each year.