



**FEES AND COSTS FOR  
BINDING ARBITRATION OR NON-BINDING MEDIATION  
GOVERNED BY NAM'S STANDARD RULES AND PROCEDURES – FOR SPECIAL SERVICES**  
*(Effective July 1, 2016)*

These fees pertain to cases heard or conferenced in accordance with NAM's Standard Rules and Procedures.

**The fees vary depending upon the Hearing Officer selected for the case. Hearing Officers that command a different fee structure will be designated as such on NAM's Roster as Special Rate. Such fee structure is presented below under "SPECIAL RATE STRUCTURE for DESIGNATED HEARING OFFICERS."**

*These fees are applicable only to Tri-panel cases, Private/Mock Jury Trials, Videoconferencing and Trial Preparation Services. Please see NAM's Fee Sheet entitled "Fees and Costs for Binding Arbitration or Non-Binding Mediation Governed by NAM's Standard Rules and Procedures" for the current fees for standard arbitrations and mediations.*

**TRI-PANEL (LESS THAN 4 PARTIES):**

Each party is charged a \$460 administrative fee. All Tri-panel administrative fees are non-refundable. The administrative fee must be received by NAM prior to scheduling the hearing/conference. This fee includes case administration, coordination, scheduling, document handling, faxing and postage. The cost of three Hearing Officers is \$1,920 per hour (split equally among all parties). The hourly rate is inclusive of all reserved/actual hearing/conference time and includes any Hearing Officer(s) study, research and decision preparation time. The parties are responsible for all time reserved.

Arbitrations or Mediations that are adjourned or cancelled with at least 14 business days notice to NAM are billable at \$460 to the adjourning/cancelling party. Arbitrations or Mediations that are adjourned or cancelled with 3 to 13 business days notice to NAM are billable at \$750 to the adjourning/cancelling party. For adjournments or cancellations with 2 or less business days notice before the hearing/conference date, a fee of \$750 plus the hourly fees for the time reserved for that hearing/conference will be billed to the adjourning/cancelling party. The same rates apply to cases that are settled by the parties prior to the commencement of a hearing/conference except that each party will be billed the fees as described above. Additionally and as applicable, the parties will be responsible for all Hourly Hearing Officer Fees for the number of hours already expended by the Hearing Officer before NAM is notified that a case has been adjourned/cancelled/settled.

**TRI-PANEL (4 OR MORE PARTIES):**

Each party is charged a \$460 administrative fee. All Tri-panel administrative fees are non-refundable. The administrative fee must be received by NAM prior to scheduling the hearing/conference. This fee includes case administration, coordination, scheduling, document handling, faxing and postage. The cost of three Hearing Officers is \$2,220 per hour (split equally among all parties). The hourly rate is inclusive of all reserved/actual hearing/conference time and includes any Hearing Officer(s) study, research and decision preparation time. The parties are responsible for all time reserved.

Arbitrations or Mediations that are adjourned or cancelled with at least 14 business days notice to NAM are billable at \$600 to the adjourning/cancelling party. Arbitrations or Mediations that are adjourned or cancelled with 3 to 13 business days notice to NAM are billable at \$1,500 to the adjourning/cancelling party. For adjournments or cancellations with 2 or less business days notice before the hearing/conference date, a fee of \$1,500 plus the hourly fees for the time reserved for that hearing/conference will be billed to the adjourning/cancelling party. The same rates apply to cases that are settled by the parties prior to the commencement of a hearing/conference except that each party will be billed the fees as described above. Additionally and as applicable, the parties will be responsible for all Hourly Hearing Officer Fees for the number of hours already expended by the Hearing Officer before NAM is notified that a case has been adjourned/cancelled/settled.

**SPECIAL RATE STRUCTURE for DESIGNATED HEARING OFFICERS****TRI-PANEL (LESS THAN 4 PARTIES):**

Each party is charged a \$460 administrative fee. All Tri-panel administrative fees are non-refundable. The administrative fee must be received by NAM prior to scheduling the hearing/conference. This fee includes case administration, coordination, scheduling, document handling, faxing and postage. The cost of three Hearing Officers is \$2,460\* per hour (split equally among all parties). The hourly rate is inclusive of all reserved/actual hearing/conference time and includes any Hearing Officer(s) study, research and decision preparation time. The parties are responsible for all time reserved. *\*In some circumstances, different rates may apply to certain Specially Designated Hearing Officers and to certain types of cases, including medical malpractice and labor law matters. Hearing Officer Time for three Specially Designated Hearing Officers may range from \$2,460 to \$2,710 per hour split equally among all parties. Please consult with your NAM Account Executive for the applicable rates.*

To the extent that the Tri-panel of Hearing Officers selected for the case includes a mixture of Regular and Special Rate Hearing Officers, the hourly fee will be adjusted proportionately.

Arbitrations or Mediations that are adjourned or cancelled with at least 14 business days notice to NAM are billable at \$460 to the adjourning/cancelling party. Arbitrations or Mediations that are adjourned or cancelled with 3 to 13 business days notice to NAM are billable at \$1,500 to the adjourning/cancelling party. For adjournments or cancellations with 2 or less business days notice before the hearing/conference date, a fee of \$1,500 plus the hourly fees for the time reserved for that hearing/conference will be billed to the adjourning/cancelling party. The same rates apply to cases that are settled by the parties prior to the commencement of a hearing/conference except that each party will be billed the fees as described above. Additionally and as applicable, the parties will be responsible for all Hourly Hearing Officer Fees for the number of hours already expended by the Hearing Officer before NAM is notified that a case has been adjourned/cancelled/settled.

**SPECIAL RATE STRUCTURE for DESIGNATED HEARING OFFICERS****TRI-PANEL (4 OR MORE PARTIES):**

Each party is charged a \$460 administrative fee. All Tri-panel administrative fees are non-refundable. The administrative fee must be received by NAM prior to scheduling the hearing/conference. This fee includes case administration, coordination, scheduling, document handling, faxing and postage. The cost of three Hearing Officers is \$2,760\* per hour (split equally among all parties). The hourly rate is inclusive of all reserved/actual hearing/conference time and includes any Hearing Officer(s) study, research and decision preparation time. The parties are responsible for all time reserved. *\*In some circumstances, different rates may apply to certain Specially Designated Hearing Officers and to certain types of cases, including medical malpractice and labor law matters. Hearing Officer Time for three Specially Designated Hearing Officers may range from \$2,760 to \$3,010 per hour split equally among all parties. Please consult with your NAM Account Executive for the applicable rates.*

To the extent that the Tri-panel of Hearing Officers selected for the case includes a mixture of Regular and Special Rate Hearing Officers, the hourly fee will be adjusted proportionately.

Arbitrations or Mediations that are adjourned or cancelled with at least 14 business days notice to NAM are billable at \$750 to the adjourning/cancelling party. Arbitrations or Mediations that are adjourned or cancelled with 3 to 13 business days notice to NAM are billable at \$1,750 to the adjourning/cancelling party. For adjournments or cancellations with 2 or less business days notice before the hearing/conference date, a fee of \$1,750 plus the hourly fees for the time reserved for that hearing/conference will be billed to the adjourning/cancelling party. The same rates apply to cases that are settled by the parties prior to the commencement of a hearing/conference except that each party will be billed the fees as described above. Additionally and as applicable, the parties will be responsible for all Hourly Hearing Officer Fees for the number of hours already expended by the Hearing Officer before NAM is notified that a case has been adjourned/cancelled/settled.

**PRIVATE/MOCK JURY TRIAL:**

The following fees for Private/Mock Jury Trials are NOT on a per party basis; they represent fees for the trial. If there is only one party, that party is responsible for all such fees; if there is more than one party, such fees are shared by all parties.

Administrative Fee:	\$5,500
Cost of Judge:	\$640 per hour (\$820 per hour if a Special Rate Hearing Officer is selected)
Cost per Juror:	\$400 per day
Videotaping Fee:	\$640 per day per conference room
Conference Room Facilities:	To be billed at NAM's cost

Any Private/Mock Jury Trial adjourned with at least 7 business days notice to NAM is billable at \$4,300 to the adjourning party. Any Private/Mock Jury Trial adjourned without 7 business days notice to NAM will be billable at \$7,500 to the adjourning party. In the event a Private/Mock Jury Trial has been agreed to and the case settles or is canceled with at least 7 business days notice, a fee of \$4,300 will be billed. In the event a Private/Mock Jury Trial has been agreed to and the case settles or is canceled without 7 business days notice, a fee of \$7,500 will be billed.

### **VIDEOCONFERENCING:**

NAM provides point-to-point videoconferencing. Two videoconference locations are required, either from a NAM office to another NAM office, or between NAM and an outside location.

There is NO CHARGE to the parties to utilize NAM's videoconferencing services in order to participate in a NAM Arbitration or Mediation. However, to utilize NAM's videoconferencing services without participating in a NAM Arbitration or Mediation, the cost is \$215 per hour plus a one-time fee of \$55 as a telephone line charge. If NAM is required to initiate the call, there will be a phone usage charge of approximately \$60 per hour.

### **TRIAL PREPARATION SERVICES:**

Administrative Fee:	\$100
Cost of Judge:	\$640 per hour (\$820 per hour if a Special Rate Hearing Officer is selected)

### **PAYMENT TERMS**

Administrative fees and advance hearing time reserved for continued hearings are due two weeks prior to the hearing date. If a case is scheduled less than two weeks before the hearing date, the fees are due upon receipt of the invoice but in no event later than the hearing date. NAM may elect not to commence administration of the claim or not to allow the hearing/conference to proceed until all outstanding fees are paid. Fees for adjournments, cancellations, settlements, and hearing time/Hearing Officer study time are due within 10 days of invoice date. Interest will be charged at a rate of 1.5% per month on balances more than 30 days past due.

Any questions or concerns regarding invoices should be brought to NAM's attention within 30 days of the receipt of the invoice. Any comments received after 30 days cannot be considered.

**Fees and costs are effective as of 7/1/16. All fees are subject to adjustment annually as of July 1<sup>st</sup> of each year. Hearing Officer travel time (should any be required) is billable to each party at the assigned Hearing Officer's travel time rate.**