

STANDARD FEES AND COSTS



ARBITRATION & MEDIATION (LESS THAN 4 PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$545	Includes 1 hour of reserved Hearing Officer Time
Additional Time (Each Party)	\$340	Additional Hearing Officer Time per hour

NAM EXPRESS FOR HIGH-LOW ARBITRATIONS WITH A MAXIMUM HIGH PARAMETER OF \$50,000 OR LESS (LESS THAN 4 PARTIES) – ARBITRATED BY A NAM EXPRESS PANEL MEMBER

Fee Type	Fee	Description
Discounted Administration Fee (Each Party)	\$350	Includes 1 hour of reserved Hearing Officer Time
Discounted Additional Time (Each Party)	\$250	Additional Hearing Officer Time per hour

ARBITRATION & MEDIATION (4 OR MORE PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$370	Includes case administration, coordination, scheduling and document handling
Hearing Office Hourly Fee		
4 Parties	\$195.00	Per hour per party
5 Parties	\$156.00	Per hour per party
6 Parties	\$130.00	Per hour per party
7 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

Hourly fees are charged equally to all parties for the full duration of the hearing/conference/study and decision preparation time (regardless if any individual party is not present for the total time incurred).

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SPECIAL RATE STRUCTURE FOR DESIGNATED HEARING OFFICERS AS LISTED ON NAM'S HEARING OFFICER ROSTER (LESS THAN 4 PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$695	Includes 1 hour of reserved Hearing Officer Time
Additional Time (Each Party)	\$445	Additional Hearing Officer Time per hour

In some circumstances, different rates may apply to certain Specially Designated Hearing Officers. Administrative fees (which include one hour of reserved Hearing Officer Time) may range from \$695 to \$850 and additional Hearing Officer Time may range from \$445 to \$575 per hour per party. Please consult with your NAM Account Executive for the applicable rates.

SPECIAL RATE STRUCTURE FOR DESIGNATED HEARING OFFICERS AS LISTED ON NAM'S HEARING OFFICER ROSTER (4 OR MORE PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$490	Includes case administration, coordination, scheduling and document handling
Hearing Office Hourly Fee		
4 Parties	\$247.50	Per hour per party
5 Parties	\$198.00	Per hour per party
6 Parties	\$165.00	Per hour per party
7 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

In some circumstances, different rates may apply to certain Specially Designated Hearing Officers. Administrative fees may range from \$490 to \$550. On a multi-party case with 4 parties, for example, the hourly fees may range from \$247.50 to \$312.50 per hour per party. Please consult with your NAM Account Executive for the applicable rates.

Hourly fees are charged equally to all parties for the full duration of the hearing/conference/study and decision preparation time (regardless if any individual party is not present for the total time incurred).

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OTHER FEES (MAY APPLY)

Fee Type	Fee and Description
Adjournment Fee/Cancellation Fee- payable by the adjourning/cancelling party (based on Notice Before Hearing/Conference Date):	
- 0 - 5 Business Days' Notice to NAM	60% of the sum of (a) the Administrative Fee and (b) the hourly fees for time reserved for the hearing/conference, with a minimum fee equal to the Administrative Fee; however, if scheduled with a Specially Designated Hearing Officer, the fee is 100% of the sum of (a) the Administrative Fee and (b) the hourly fees for time reserved for the hearing/conference.
- 6 – 14 Business Days' Notice to NAM	40% of the sum of (a) the Administrative Fee and (b) the hourly fees for time reserved for the hearing/conference; however, if scheduled with a Specially Designated Hearing Officer, the fee is 50% of the sum of (a) the Administrative Fee and (b) the hourly fees for time reserved for the hearing/conference.
- 15 + Business Days' Notice to NAM	\$225 flat fee
Settlement Fee	Same as above for adjournments/cancellations except that each party will be billed these fees

As applicable, the parties will be responsible for fees relating to Hearing Officer Time for the number of hours expended by the Hearing Officer before NAM is notified that a case has been adjourned/cancelled/settled.

TERMS & CONDITIONS

- This fee sheet pertains to cases scheduled or conferenced in accordance with NAM's Standard Rules and Procedures.
- These fees do NOT apply to Tri-panel cases, Private/Mock Jury Trials, Videoconferencing and Trial Preparation Services. Please see NAM's separate Fee Sheet for Special Services for fees applicable to those types of cases.
- Hearing Officer Time shall be defined as, but not be limited to, all case review time, study, research, decision preparation time, telephone or verbal conference time, as well as reserved and additional actual hearing/conference time (if needed).
- The parties are responsible for all time reserved.

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PAYMENT TERMS

Administrative fees and hearing time reserved are due two weeks prior to the hearing date or upon receipt if case is scheduled less than two weeks before hearing date. All other fees are due within 10 days of invoice date. NAM may elect not to commence administration of the claim or not to allow the hearing/conference to proceed or to withhold the release of the Arbitrator's decision (as applicable) until all outstanding fees are paid. Interest will be charged at a rate of 1.5% per month on balances more than 30 days past due. Any questions or concerns regarding invoices should be brought to NAM's attention within 30 days of the receipt of the invoice.

Fees and costs are effective as of 7/1/18. All fees are subject to adjustment annually as of July 1st of each year.