

STANDARD FEES AND COSTS for SPECIAL SERVICES



TRI-PANEL (LESS THAN 4 PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$470	Includes case administration, coordination, scheduling and document handling
Hourly Fee for 3 Hearing Officers:		
2 Parties	\$1,020	Per hour per party
3 Parties	\$680	Per hour per party
4 Parties	\$510	Per hour per party
5 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

TRI-PANEL(4 OR MORE PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$470	Includes case administration, coordination, scheduling and document handling
Hourly Fee for 3 Hearing Officers:		
2 Parties	\$1,170	Per hour per party
3 Parties	\$780	Per hour per party
4 Parties	\$585	Per hour per party
5 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

TRI-PANEL: SPECIAL RATE STRUCTURE FOR DESIGNATED HEARING OFFICERS AS LISTED ON NAM'S HEARING OFFICER ROSTER (LESS THAN 4 PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$490	Includes case administration, coordination, scheduling and document handling
Hourly Fee for 3 Hearing Officers:		

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2 Parties	\$1,335.00	Per hour per party
3 Parties	\$890.00	Per hour per party
4 Parties	\$667.50	Per hour per party
5 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

In some circumstances, different rates may apply to certain Specially Designated Hearing Officers. Hearing Officer Time for **Three (3)** Specially Designated Hearing Officers may range from \$2,670 to \$3,190 per hour split equally among all parties. Please consult with your NAM Account Executive for the applicable rates.

To the extent that the Tri-panel of Hearing Officers selected for the case includes a mixture of Regular and Special Rate Hearing Officers, the hourly fee will be adjusted proportionately.

TRI-PANEL: SPECIAL RATE STRUCTURE FOR DESIGNATED HEARING OFFICERS AS LISTED ON NAM’S HEARING OFFICER ROSTER (4 OR MORE PARTIES)

Fee Type	Fee	Description
Administration Fee (Each Party)	\$490	Includes case administration, coordination, scheduling and document handling
Hourly Fee for 3 Hearing Officers:		
2 Parties	\$1,485.00	Per hour per party
3 Parties	\$990.00	Per hour per party
4 Parties	\$742.50	Per hour per party
5 + Parties	Fee per party will be lower as the hourly fee is split equally among a greater number of parties	

In some circumstances, different rates may apply to certain Specially Designated Hearing Officers. Hearing Officer Time for **Three (3)** Specially Designated Hearing Officers may range from \$2,970 to \$3,490 per hour split equally among all parties. Please consult with your NAM Account Executive for the applicable rates.

To the extent that the Tri-panel of Hearing Officers selected for the case includes a mixture of Regular and Special Rate Hearing Officers, the hourly fee will be adjusted proportionately.

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OTHER FEES (MAY APPLY)

Fee Type	Fee and Description
Adjournment/Cancellation Fee-payable by adjourning/cancelling party (based on Notice Before Hearing/Conference Date):	
- 0 - 5 Business Days Notice to NAM	Administrative Fee plus hourly fees for time reserved for hearing/conference
- 6 – 14 Business Days Notice to NAM	50% of sum of Administrative Fee plus hourly fees for time reserved for hearing/conference
- 15 + Business Days Notice to NAM	\$470 flat fee or \$490 flat fee for a case with a specially designated hearing officer
Settlement Fee	Same as above for adjournments/cancellations except that each party will be billed these fees

As applicable, the parties will be responsible for fees relating to Hearing Officer Time for the number of hours expended by the Hearing Officers before NAM is notified that a case has been adjourned/cancelled/settled.

PRIVATE/MOCK JURY TRIAL:

Fee Type	Amount	
Administrative Fee	\$5,500	
Cost of Hearing Officer	\$680	Per hour (\$890 per hour if a Special Rate Hearing Officer is selected)
Cost per Juror	\$400	Per day
Videotaping Fee	\$680	Per day per conference room
Conference Room Facilities		To be billed at NAM's cost
Adjournment/Cancellation Fee- (based on Notice Before Hearing/Conference Date):		
- 0 - 7 Business Days Notice to NAM		\$7,500 payable by the adjourning/cancelling party
- 8 + Business Days Notice to NAM		\$4,300 payable by the adjourning/cancelling party
Settlement Fee		Same as above for adjournments/cancellations except that the parties will equally share these fees

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Fees relating to above services are total amounts due. If there is one party, that party is responsible for the full amount. If more than one party, the costs are split equally among the parties.

TRIAL PREPARATION SERVICES:

Fee Type	Amount
Administrative Fee	\$100
Cost of Hearing Officer	\$680 Per hour (\$890 per hour if a Special Rate Hearing Officer is selected)

VIDEOCONFERENCING:

Fee Type	
When participating in a NAM hearing or conference	No charge
Without participating in a NAM hearing or conference	\$215 per hour plus a one-time fee of \$55 as a telephone line charge; if NAM is required to initiate the call, the phone usage charge is \$60 per hour

TERMS & CONDITIONS

- These fees ONLY apply to Tri-panel cases, Private/Mock Jury Trials, Videoconferencing and Trial Preparation Services. Please see NAM's separate Fee Sheet for Standard Arbitrations and Mediations.
- All Administrative Fees are non-refundable.
- Hearing Officer Time shall be defined as, but not be limited to, all case review time, study, research, decision preparation time, telephone or verbal conference time, as well as reserved and additional actual hearing/conference time (if needed).
- Hearing Officer Hourly fees are charged equally to all parties for the full duration of the hearing/conference/study and decision preparation time (regardless if any individual party is not present for the total time incurred).
- The parties are responsible for all time reserved.

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PAYMENT TERMS

Administrative fees and time reserved are due two weeks prior to the hearing date/date when services are to be performed, or upon receipt if date of hearing/service is less than two weeks from invoice date. All other fees are due within 10 days of invoice date. NAM may elect not to commence administration of the claim/services or not to allow the hearing/conference/services to proceed or to withhold the release of the Arbitrator's decision (as applicable) until all outstanding fees are paid. Interest will be charged at a rate of 1.5% per month on balances more than 30 days past due. Any questions or concerns regarding invoices should be brought to NAM's attention within 30 days of the receipt of the invoice.

Fees and costs are effective as of 7/1/18. All fees are subject to adjustment annually as of July 1st of each year.